



City of Lemon Grove

Invites Applications for:

RECREATION LEADER I

(Part-Time)

\$15.00 - \$19.79 per hour

THE POSITION:

Under direct supervision, a **Recreational Leader I** performs a variety of general tasks in specific recreation programs.

Primary duties and responsibilities include, but are not limited to: assisting with presentation of youth and adult recreation programs, special events, and other social and recreational programs; providing leadership in athletic social programs; maintaining discipline in all play areas; ensuring necessary precautions are taken to ensure safety of recreation participants and spectators; performing required office duties, and other duties as assigned.

MINIMUM QUALIFICATIONS:

This position requires high school graduation or its equivalent; and 16 years of age or older. A valid Class C driver's license, CPR and First Aid certificates are highly desirable.

The ideal candidate will possess knowledge of methods used to enlist the support, interest and participation of youth and adults. Additionally, he/she must possess the ability to communicate orally and in writing.

WORKING CONDITIONS

Physical Conditions: Incumbents are required to maintain physical ability and mobility necessary for: walking, bending, stooping, crouching, kneeling, twisting or standing.

Work Environment: Incumbents are required to work at indoor and outdoor recreational facilities with extensive public contact.

CLOSING DATE/APPLICATION PROCEDURE:

A City application must be filed/submitted to the Human Resources Department at 3232 Main Street, Lemon Grove, CA 91945 by **5:00 p.m., Thursday, April 27, 2023.** Postmarks are not accepted. Candidates are requested to provide thorough yet concise information on their experience and education, which relates to the position.

City applications will be evaluated and candidates meeting the minimum qualifications will be invited to participate in the selection process, which may consist of a written examination and/or oral interviews to be held in the City of Lemon Grove. A City application is available on the City's Website: www.lemongrove.ca.gov.

Note: Prospective employees will undergo and must successfully pass, a background reference check (including fingerprinting). All new employees must verify identity and entitlement to work in the United States by providing documentation required by the Immigration & Control Act of 1986.

Candidates who require a reasonable accommodation in the selection process are required to submit their request in writing specifying their need(s) with their application materials.

If you have any questions regarding this position, please contact Roberto Hidalgo, Human Resources Manager at rhidalgo@lemongrove.ca.gov or at 619-825-3848.

04/10/23 - Revised

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